

McGraw Elementary Parent/Legal Guardian and Student IB Program Questions or Concerns Procedure



Process

If parents/guardians or students have any questions or concerns about the implementation of the IB Primary Years Program (PYP) at McGraw, or if they would like to appeal IB program-related decisions made by the school, they should follow these steps:

1. Contact the student's classroom teacher to discuss the question, concern or appeal related to the Primary Years Program and its implementation at McGraw. The student's classroom teacher should always be the first point of contact for questions or concerns about a student's education at our school. If this does not lead to a satisfactory resolution, then...
2. Contact the school IB program coordinator to set up a meeting to discuss the question, concern or appeal. The student's classroom teacher may also participate this meeting. If this does not lead to a satisfactory resolution, then...
3. Contact the school principal to set up a meeting to discuss the question, concern or appeal. The school IB program coordinator, classroom teacher and a representative of the IB organization may also participate this meeting.

We believe that clear and frequent communication between staff, parents/legal guardians and students is critical to the ongoing success of student's education through the IB program at our school.

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